



# Salamanca Industrial Development Agency

225 WILDWOOD AVENUE, SUITE 9, SALAMANCA, NY 14779  
PHONE (716) 945-3230, FAX (716) 945-8289

## SUMMARY OF MINUTES MEETING FOR AGENCY BOARD December 7, 2015 6:00 P.M.

### CALL TO ORDER

The meeting was called to order by David Skiba at 6:00 P.M.

*Board Members:*, Marlene Pierce David Skiba, Carly Rogers, Gary Wind, and Ron Ball

*Board Member absent:*

*Attorney was:* absent

*Employees:* Ruthe Riehle

*Guest:* James Hannon from Hannon Engineering PC

*Press:* None

### APPROVAL OF MINUTES

- Gary Wind made a motion to approve the October 13, 2015 Board minutes, Carly Rogers seconded the motion.

Ayes: Marlene Pierce, David Skiba, Ron Ball, Gary Wind, and Carly Rogers

Nays: None. Motion Carried

### APPROVAL OF REPORT, TRANSFERS AND PAY BILLS

- Carly Rogers made a motion to approve the Oct, 2015 and Nov, 2015 abstracts, Gary Wind seconded the motion.

Ayes: Marlene Pierce, David Skiba, Ron Ball, Gary Wind, and Carly Rogers

Nays: None. Motion Carried

### OLD BUSINESS

- Hannon Engineering PC estimates a 10,800 sq. ft. warehouse for Norton Smith Hardwood would cost close to \$358,000. The Board feels that the cost to build is greater than expected. No action will be taken regarding building this warehouse.
- A motion was made by Dave Skiba to accept the City of Salamanca Common Council's resolution to reimburse the SADC -\$53,058.50 and the IDA \$702.30 for money spent on 18-20 Main Street when the IDA paid off the loan and per the agreement with the City transferred the property back to the City, Carly Rogers Seconded the motion.

Ayes: Marlene Pierce, David Skiba, and Carly Rogers. Ron Ball, Gary Wind abstained from the motion. Nays: None. Motion Carried

- Ron Ball, states that due to the IDA is a state entity the IDA can't use the City's Purchasing Policy and must have a policy of their own.
- **NEW BUSINESS**
- The 2016-2017 Budget will have to be amended because the IDA will not be building a new building. A hard copy will be given to the board for their review. The budget must be approved by December 31, 2015 and the Paris report completed for the State. The IDA Board questioned why the IDA pays three comptroller fees, three computer fees and rent on three offices. One office is one which the City uses periodically.
- 50 Morningside Ave.
  - The Board feels that there is no need to remove the trees at this time.
  - East End plastics need to be responsible for the grounds around their building.
  - East End plastics may install a fire alarm system in the building if they wish.
  - East End plastics will be offered a lease to continue to rent the building.

Gary Wind left the meeting at this time.

- Dave Skiba made a motion to accept the proposal from Southern Tier Interiors, 75 Main Street in Salamanca to replace the current tile floor at 117 Main Street, (Medicor), with Mannington VCT commercial no wax flooring for a total of \$4,850. The cracks in the front and rear of building will leveled and prepared for the new floor. Ron Ball seconded the motion.

Ayes: Marlene Pierce, David Skiba, Carly Rogers, and Ron Ball

Nays: None. Motion Carried

### **SECTION 8 PROGRAM**

- Dave Skiba made the motion to authorize Marlene Pierce to sign the Rental Assistance Program's annual Civil Rights Certification. Carly Rogers seconded the motion.

Ayes: Marlene Pierce, David Skiba, Carly Rogers, and Ron Ball

Nays: None. Motion Carried

### **EXECUTIVE SESSION**

### **ADJOURNMENT**

Ron Ball made a motion to adjourn at 7:16 p.m. Dave Skiba seconded the motion.

Ayes: Marlene Pierce, David Skiba, Carly Rogers, and Ron Ball

Nays: None. Motion Carried

Respectfully submitted,  
Ruthe Riehle, *SIDA Financial & Program Administrator*