



# Salamanca Industrial Development Agency

225 WILDWOOD AVENUE, SUITE 9, SALAMANCA, NY 14779  
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## **SUMMARY OF MINUTES MEETING FOR AGENCY BOARD January 18, 2017 6:00 P.M.**

### **CALL TO ORDER**

The meeting was called to order by Tim Flanigan at 6:04 P.M.

*Board Members:*, David Skiba, Tim Flanigan, Michael Zaprowski

*Board Members absent:*, Marlene Pierce, Sandra Hill

*Attorney:* Absent

*Employees:* Ruthe Riehle

*Guest:* John Schey; will be appointed to the IDA Board on January 25, 2017

*Press:* None

### **APPROVAL OF MINUTES**

The Board reviewed the Dec 13, 2016 Minutes but since no one present was at that meeting they did not approve them.

### **APPROVAL OF REPORT, TRANSFERS AND PAY BILLS**

Tim Flanigan made a motion to approve the December 2016 abstracts David Skiba seconded the motion.

Ayes: David Skiba, Tim Flanigan and Michael Zaprowski

Nays: None. Motion Carried

### **OLD BUSINESS**

### **NEW BUSINESS**

Michael Zaprowski nominated David Skiba for IDA Board Chairman seconded by Tim Flanigan

Ayes: David Skiba, Tim Flanigan and Michael Zaprowski

Nays: None. Motion Carried

David Skiba nominated Michael Zaprowski for Vice Chairman Seconded by Tim Flanigan

Ayes: David Skiba, Tim Flanigan and Michael Zaprowski

Nays: None. Motion Carried

Tim Flanigan nominated Ruthe Riehle for Secretary to the Board and Treasurer to the Board seconded by David Skiba

Ayes: David Skiba, Tim Flanigan and Michael Zaprowski

Nays: None. Motion Carried

Mike Zaprowski made a motion to place Tim Flanigan as a signatory on the all the Five Star Bank accounts for the Salamanca IDA, and Section 8 Rental Assistance accounts.

Ayes: David Skiba, Tim Flanigan and Michael Zaprowski

Nays: None. Motion Carried

The 2017 monthly IDA/SADC meetings will be held the 2<sup>nd</sup> Tuesday of every month at 4:30 PM in the large conference room in City Hall, 225 Wildwood Ave. Salamanca, NY 14779

## **SECTION 8 PROGRAM**

### **EXECUTIVE SESSION**

A motion was made to enter into executive session at 6:25 pm by Tim Flanigan Seconded by David Skiba

Ayes: David Skiba, Tim Flanigan and Michael Zaprowski

Nays: None. Motion Carried

A motion was made to come out of executive session at 6:32 pm by Tim Flanigan Seconded by David Skiba

Ayes: David Skiba, Tim Flanigan and Michael Zaprowski

Nays: None. Motion Carried

A motion was made to rehire Joanne Hoag for a probationary period of 6 months as the Executive Assistance at \$13.26 per hour not to exceed a 20 hours week. Seconded by David Skiba

Ayes: David Skiba, Tim Flanigan and Michael Zaprowski

Nays: None. Motion Carried

### **ADJOURNMENT**

Michael Zaprowski made a motion to adjourn at 7:00 p.m. Tim Flanigan seconded the motion.

Ayes: David Skiba, Tim Flanigan and Michael Zaprowski

Nays: None. Motion Carried

Respectfully submitted,

Ruthe Riehle, *SIDA Fiscal & Program Administrator*