



# Salamanca Industrial Development Agency

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## **SUMMARY OF MINUTES MEETING FOR AGENCY BOARD May 8, 2018 4:30 P.M.**

### **CALL TO ORDER**

Board Member David Skiba called a combined meeting to order at 4:35 P.M. of the Salamanca IDA and The Salamanca Area Development Corp.

*Board Members:* , , Thomas Cole, Michael Zaprowski, and David Skiba

*Board Members absent:* Tim Flanigan

*Attorney: absent* William Gabler

*Employees:* Ruthe Riehle

*Guest: John Schey and Justin Schey*

*Press:* None

### **APPROVAL OF MINUTES**

Thomas Cole, made a motion to approve the Salamanca IDA's April 10, 2018 minutes, David Skiba, Seconded the motion.

Ayes: Thomas Cole, Michael Zaprowski, and David Skiba,

Nays: None. Motion Carried

Thomas Cole, made a motion to approve the SADC's March 13, 2018 minutes, David Skiba, Seconded the motion.

Ayes: Thomas Cole, Michael Zaprowski, and David Skiba,

Nays: None. Motion Carried

### **APPROVAL OF REPORT, TRANSFERS, JOURNAL ENTRIES AND PAY BILLS**

David Skiba made a motion to approve the April 2018 Abstracts for the IDA and the SADC Thomas Cole Seconded the motion.

Ayes: Thomas Cole, Michael Zaprowski, and David Skiba,

Nays: None. Motion Carried

### **OLD BUSINESS**

IDA - 270 Rochester Street Parking lot repair just the pot holes. Check with Judge Gabler regarding confidentiality with Seneca Construction Services completing the work due to the Joanne Hoag works for the IDA.

SADC – 50 Morningside driveway is to be completed as soon as possible as soon as the confidentiality issue is decided.

The motion to approve the Phone pole for Monroe tables \$30,000 loan was tabled due to majority was not present that voted. Will be revisited at the next meeting.

### **NEW BUSINESS**

Due to the 25 Morningside loan at Catt Co. Bank has matured a motion was made by Mike Zaprowski to pay the loan in full. David Skiba Second the motion

Ayes: Michael Zaprowski, Thomas Cole and David Skiba,  
Nays: None. Motion Carried

The RR museum roof will need to have 3 proposals and be presented at the June 12, 2018 meeting.

David Skiba made a motion to approve Catt. C. Business Development Corp, CCBDC to be the Salamanca IDA and SADC's Loan Committee. They will review any loan application for the SADC and IDA, They will give the IDA and SADC a loan summary/work sheet and a recommendation to the IDA or the SADC regarding their opinion on the loan. The fee will be \$250 or 1% of the loan request over \$25, 000. The IDA/SADC will incorporate the fee within the loan. Mike Zaprowski Second the motion.

Ayes: Michael Zaprowski, Thomas Cole and David Skiba,  
Nays: None. Motion Carried

The IDA/SADC's monthly meetings will be held at 4:00 pm through the summer months.

### **SECTION 8 PROGRAM**

### **EXECUTIVE SESSION**

### **ADJOURNMENT**

Thomas Cole made a motion to adjourn at 5:40 p.m. David Skiba seconded the motion.

Ayes: Michael Zaprowski, Thomas Cole and David Skiba,  
Nays: None. Motion Carried

Respectfully submitted,  
Ruthe Riehle, *SIDA Fiscal & Program Administrator*