



Salamanca Industrial Development Agency

225 WILDWOOD AVENUE, SUITE 9, SALAMANCA, NY 14779
PHONE (716) 945-3230, FAX (716) 945-5033

SUMMARY OF MINUTES MEETING FOR IDA and SADC BOARD January 15, 2020 4:00 P.M.

CALL TO ORDER the IDA and SADC

Board Member Michael Zaprowski called a combined meeting to order at 4:05 P.M. of the Salamanca IDA and The Salamanca Area Development Corp.

Board Members: John Hill, David Skiba, Brooke Baker, Michael Zaprowski and Thomas Cole

Board Members absent:

Attorney: Robert J. McLaughlin

Employees: Ruthe Riehle

Guest:

Press: None

APPROVAL OF MINUTES

Thomas Cole, made a motion to approve the Salamanca IDA's December 10, 2019 minutes, Michael Zaprowski Seconded the motion.

Ayes: Michael Zaprowski, John Hill, David Skiba, Brooke Baker and Thomas Cole
Nays: None. Motion Carried

APPROVAL OF REPORT, TRANSFERS, JOURNAL ENTRIES AND PAY BILLS

Brooke Baker made a motion to approve the December 2019 abstracts for the IDA and the SADC, Thomas Cole Seconded the motion.

Ayes: Michael Zaprowski, John Hill, David Skiba, Brooke Baker, and Thomas Cole
Nays: None. Motion Carried

OLD BUSINESS

NEW BUSINESS

A resolution was made to keep the current IDA officers for 2020. A motion was made by John Hill to retain David Skiba as Board Chairman, Michael Zaprowski as Vice Chair and Ruthe Riehle as Board Secretary/Treasurer. Seconded by Brooke Baker. Roll call vote, which resulted as followed:

Brooke Baker	Yes
Thomas Cole	Yes
John Hill	Yes
David Skiba	Yes
Michael Zaprowski	Yes

Motion Carried

A Motion was made by John Hill, seconded by Thomas Cole, to approve Robert McLaughlin as the IDA/SADC's Legal counsel. A Roll Call vote was taken:

Brooke Baker	Yes
Thomas Cole	Yes
John Hill	Yes
David Skiba	Yes
Michael Zaprowski	Yes

Motion Carried

A Motion was made by John Hill, seconded by Michael Zaprowski, Resolution authorizing the Managing Director of the City of Salamanca Industrial Development Agency to sign the authorization for Hodgson Russ LLP to transfer all the Salamanca IDA files and unused retainer to Robert J. McLaughlin, McLaughlin Law, PC. A Roll Call vote was taken:

Brooke Baker	Yes
Thomas Cole	Yes
John Hill	Yes
David Skiba	Yes
Michael Zaprowski	Yes

Motion Carried

A Motion was made by David Skiba, seconded by Michael Zaprowski, **to approve Salamanca IDA's new Uniform Tax Exempt Policy (UTEF)**. A Roll Call vote was taken:

Brooke Baker	Yes
Thomas Cole	Yes
John Hill	Yes
David Skiba	Yes
Michael Zaprowski	Yes

Motion Carried

A Motion was made by David Skiba, seconded by Thomas Cole, **to approve the SEQR resolution in regards to the Arbor Valley Flooring, Inc. Project.** (See Attached) A Roll Call vote was taken:

Brooke Baker	Yes
Thomas Cole	Yes
John Hill	Yes
David Skiba	Yes
Michael Zaprowski	Yes

Motion Carried

A motion was made by made by Michael Zaprowski seconded by Brooke Baker to approve the resolution for the Arbor Valley Flooring, Inc. project. Arbor Valley Flooring, Inc. qualifies under the Uniform Tax Exemption Policy as a Qualified Commercial Facility (New Construction) for a 10-year percentage exemption (See Attached) A Roll Call vote was taken:

Brooke Baker	Yes
Thomas Cole	Yes
John Hill	Yes
David Skiba	Yes
Michael Zaprowski	Yes

Motion Carried

The IDA Board had a discussion regarding charging an Agency fee, a percentage of the project cost. The Board decided that no agency fee will be charged.

The IDA Board had a discussion regarding the future possibilities of videoing the Monthly Meetings and placing on YouTube.

SADC

A resolution was made to keep the current SADC officers for 2020.

A motion was made by John Hill to retain David Skiba as Board Chairman, Michael Zaprowski as Vice Chair and Ruthe Riehle as Board Secretary/Treasurer. Seconded by Brooke Baker. Roll call vote, which resulted as followed:

Brooke Baker	Yes
Thomas Cole	Yes
John Hill	Yes
David Skiba	Yes
Michael Zaprowski	Yes

Motion approved

SECTION 8 PROGRAM

Ruthe Riehle disclosed that she has caught 2 other cases of fraud in regards to the Rental Assistance program and non-reporting income to the agency. Both cases have signed a repayment agreement with the Salamanca PHA to repay the over granted HAP.

ADJOURNMENT

Michael Zaprowski made a motion to adjourn at 5:00 p.m. John Hill seconded the motion.

Ayes: Michael Zaprowski, John Hill, David Skiba, Brooke Baker and Thomas Cole
Nays: None. Motion Carried

Respectfully submitted,
Ruthe Riehle, *SIDA Managing Director*