



Salamanca Industrial Development Agency

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SUMMARY OF MINUTES MEETING FOR IDA and SADC BOARD February 18, 2020 4:00 P.M.

CALL TO ORDER the IDA and SADC

Board Member Michael Zaprowski called a combined meeting to order at 4:05 P.M. of the Salamanca IDA and The Salamanca Area Development Corp.

Board Members: John Hill, David Skiba, Brooke Baker, Michael Zaprowski and Thomas Cole

Board Members absent:

Attorney: Absent

Employees: Ruthe Riehle

Guest:

Press: None

APPROVAL OF MINUTES

Thomas Cole, made a motion to approve the Salamanca IDA's January 15, 2020 minutes, David Skiba Seconded the motion.

Ayes: Michael Zaprowski, John Hill, David Skiba, Brooke Baker and Thomas Cole

Nays: None. Motion Carried

APPROVAL OF REPORT, TRANSFERS, JOURNAL ENTRIES AND PAY BILLS

Brooke Baker made a motion to approve the December 2019 abstracts for the IDA and the SADC, Thomas Cole Seconded the motion.

Ayes: Michael Zaprowski, John Hill, David Skiba, Brooke Baker, and Thomas Cole

Nays: None. Motion Carried

OLD BUSINESS

The IDA will wait for further duration from the State regarding live Steaming the IDA meetings.

NEW BUSINESS

The letter dated January 16, 2020 from the Department of Labor requesting a signature. Per the agency council the Salamanca IDA has no current contracts and does not need to sign this notice.

The IDA monthly meetings will be changed to the 2nd Wednesday of every month. The next monthly meeting will be held March 11, 2020 in the large conference room at City Hall in Salamanca, NY.

SADC

SECTION 8 PROGRAM

EXECUTIVE SESSION

Thomas Cole made a motion to go into executive session at 4:35 pm. David Skiba Seconded the Motion.

Ayes: Michael Zaprowski, John Hill, David Skiba, Brooke Baker and Thomas Cole
Nays: None. Motion Carried

Brooke Baker made a motion to come out of executive session at 5:10 pm. Thomas Cole Seconded the Motion.

Ayes: Michael Zaprowski, John Hill, David Skiba, Brooke Baker and Thomas Cole
Nays: None. Motion Carried

The following action is the results of the Executive Session:

Robert McLaughlin is directed to send a letter to Monroe Table regarding their tardiness with January and February rent and both IDA36 and SADC2, January and February loan payments that are due. The Board is interested in working with the company and would except interest only payments for four months, with the payments rolled onto the end of the loans to help with their cash flow issues.

Ruthe Riehle will write up job descriptions on each position that is held in the IDA/SADC Office to assist with determining what positions are needed and whether they will be full or part time in the future.

ADJOURNMENT

Michael Zaprowski made a motion to adjourn at 5:20 p.m. David Skiba seconded the motion.

Ayes: Michael Zaprowski, John Hill, David Skiba, Brooke Baker and Thomas Cole
Nays: None. Motion Carried

Respectfully submitted,
Ruthe Riehle, *SIDA Managing Director*