

SPECIAL MEETING OF THE COMMON COUNCIL
JANUARY 24, 2022
9:00 AM

PRESENT: Mayor Sandra Magiera
Council Members: John Hill, Kylee Johnson,
Barry Smith Paul Myers, Janet Koch
City Clerk: Tracy Chamberlain
City Comptroller: Kathleen Sarver
DPW Superintendent: Robert Carpenter
Police Chief: Jamie Deck
Code Enforcement Officer: Brandon Smith
Fire Chief: Tom Sturdevant
City Assessor: Cynthia Franklin
Grant Writer/Youth Bureau Director: Sandra Brundage

The meeting was called to order at 9:00 AM. The purpose of the meeting was to review proposed figures submitted by City Department Heads for the 2022-2023 City Budget. Worksheets for the budget were distributed to the Mayor and Common Council on January 21, 2022.

Department of Public Works Superintendent Rob Carpenter reviewed all the DPW proposed budget lines. He is proposing to purchase two 1500 trucks and a hot box for Maintenance of Roads and one 1500 truck for Parks. It was suggested to increase Tree Cutting and Blight Removal for the building demolition. There was discussion regarding requesting the Seneca Nation of Indians for reimbursement of expressway light cost. It was decided to hold off on the request at this time.

Police Chief Jamie Deck reviewed the 2022-2023 Police Department and Juvenile Officer proposed budgets. He proposed to install an enclosed vehicle impound lot for better security of the vehicles. This is needed to be a NYS Accredited Police Department in the future. He also proposed to purchase radios, radar, shotguns and one new police Ford Explorer with equipment. They will also have the CDBG Cares grant for \$500,000.00 for renovation to expand offices and garage.

At this time there was discussion with Code Enforcement Officer Brandon Smith and Fire Chief Tom Sturdevant regarding the Zoning procedures for marijuana dispensaries within the City. It was explained that residential property owners can apply for a Special Use Permit to request an in-home business. This would be handled by the Planning Commission and does not require a zoning change. If the properties are in an area that can be rezoned that process would go through Planning and finalized through a Local Law by Council.

City Assessor Cynthia Franklin reviewed the proposed Assessment budget. It was noted that one day of pay for her Account Clerk/Typist is charged to the Law budget to assistance provided to the City Attorney.

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At this time Council Member Smith left the meeting.

Fire Chief Sturdevant reviewed the proposed budgets for Public Safety Administration (Codes), Fire Department and Ambulance. They propose to purchase one new truck for the Codes Department. He also proposed to purchase four sets of turnout gear and a power lift to be used with the ambulance gurneys. The restroom renovation project hopefully will be done during the 2021-2022 budget year. He also let the Council know of costs for a new pumper or new aerial ladder truck.

Youth Bureau Director/ Grant Writer Sandra Brundage reviewed the Grant Writer, Youth Program, Playgrounds and Youth Grant proposed budgets. It is requested to upgrade the playgrounds at Elm Street and Pine Street. She also requested to have windows upgraded at the Youth Center.

The review of the budget will continue on Thursday, January 27, 2022.

Moved by Myers and seconded by Johnson:

RESOLVED: That the Mayor and Council enter into executive session for the purpose of discussing a personnel matter relating to a particular person under the provisions of the State's Open Meetings Law.

Adopted Ayes: Hill, Johnson, Myers, Koch
Nays: None

Moved by Hill and seconded by Myers:

RESOLVED: That the Mayor and Council reconvene after approximately twenty minutes in executive session.

Adopted Ayes: Hill, Johnson, Myers, Koch
Nays: None

The meeting was adjourned at 2:35 PM.



Tracy Chamberlain, City Clerk

DATED: February 3, 2022