



# Salamanca Industrial Development Agency

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## **SUMMARY OF MINUTES MEETING FOR IDA and SADC BOARD October 8, 2019 4:00 P.M.**

### **CALL TO ORDER the IDA and SADC**

Board Member Michael Zaprowski called a combined meeting to order at 4:00 P.M. of the Salamanca IDA and The Salamanca Area Development Corp.

*Board Members:* Michael Zaprowski, Brooke Baker, John Hill, David Skiba and Thomas Cole

*Board Members absent:*

*Attorney absent:* None

*Employees:* Ruthe Riehle

*Guest:* James Hannon

*Press:* None

### **APPROVAL OF MINUTES**

John Hill, made a motion to approve the Salamanca IDA's September 10, 2019 minutes, Thomas Cole Seconded the motion.

Ayes: Michael Zaprowski, Brooke Baker, John Hill, and Thomas Cole

Nays: None. Motion Carried

### **APPROVAL OF REPORT, TRANSFERS, JOURNAL ENTRYS AND PAY BILLS**

Michael Zaprowski made a motion to approve the September 2019 abstracts for the IDA and the SADC, Brooke Baker Seconded the motion.

Ayes: Michael Zaprowski, Brooke Baker, John Hill, and Thomas Cole

Nays: None. Motion Carried

David Skiba entered the meeting at 4:05 P.M.

### **OLD BUSINESS**

270 Rochester Street Parking lot project bids received. Jim Hannon will contact A & F Trucking regarding a change order on the project due to the bids came in over budget. Project will be adjusted.

The Board accepted Joanne Hoag's resignation.

### **NEW BUSINESS**

Brooke Baker made a motion to approve the repairs to 252 Rochester Ave. Overhead doors and Loading dock area by The Twin Tiers overhead door proposal for \$2,054.30, The Twin Tiers

overhead door proposal for \$1,173.00 and to Cubic Storage Co., Inc for \$3,950.00. Thomas Cole Second the motion.

Ayes: Michael Zaprowski, Brooke Baker, David Skiba, John Hill and Thomas Cole  
Nays: None. Motion Carried

Letters will be sent to Wendy Tuttle Attorney to see if she would be interested in being the IDA's Attorney.

A motion was made by Michael Zaprowski to approve the RR Museum grant for a total of \$28,000 started in April 2018 til March 2020 and to offer it to the Museum trustee's for signatures. David Skiba seconded the motion.

Ayes: Michael Zaprowski, Brooke Baker, David Skiba, John Hill and Thomas Cole  
Nays: None. Motion Carried

The Board approved the response letter to Bridges, Horning & Co., P.C. Regarding our 2019 Audit.

## **SADC**

## **SECTION 8 PROGRAM**

## **ADJOURNMENT**

David Skiba made a motion to adjourn at 5:45 p.m. Thomas Cole seconded the motion.

Ayes: David Skiba, Michael Zaprowski, John Hill, Brooke Baker and Thomas Cole  
Nays: None. Motion Carried

Respectfully submitted,  
Ruthe Riehle, *SIDA Managing Director*