



Salamanca Industrial Development Agency

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SUMMARY OF MINUTES MEETING FOR IDA and SADC BOARD

**April 9, 2019
4:00 P.M.**

CALL TO ORDER the IDA and SADC

Board Member Michael Zaprowski called a combined meeting to order at 4:00 P.M. of the Salamanca IDA and The Salamanca Area Development Corp.

Board Members: Michael Zaprowski, John Hill, David Skiba and Thomas Cole

Board Members absent: Brooke Baker,

Attorney absent: William Gabler

Employees: Ruthe Riehle

Guest: None

Press: None

APPROVAL OF MINUTES

Michael Zaprowski, made a motion to approve the Salamanca IDA's March 12, 2019 minutes, David Skiba Seconded the motion.

Ayes: John (Jack) Hill, Michael Zaprowski, David Skiba and Thomas Cole

Nays: None. Motion Carried

APPROVAL OF REPORT, TRANSFERS, JOURNAL ENTRIES AND PAY BILLS

Thomas Cole made a motion to approve the March 2019 abstracts for the IDA and the SADC, Michael Zaprowski Seconded the motion.

Ayes: John (Jack) Hill, Michael Zaprowski, David Skiba and Thomas Cole

Nays: None. Motion Carried

OLD BUSINESS

Ruthe Riehle will contact R.A. Mercer regarding why the SADC accounts are not interest-bearing, can we split accounts between two banks and is there any reason that the IDA/SADC must stay with the same bank as the City?

NEW BUSINESS

A motion was made by Michael Zaprowski to offer Cattaraugus County a new Lease to start January 2020 with a rental increase of 10% at every 5 year renewal. David Skiba Second the motion.

Ayes: John (Jack) Hill, Michael Zaprowski, David Skiba and Thomas Cole

Nays: None. Motion Carried

A motion was made by Thomas Cole to approve the Peterson Roofing proposal to repair 252-270 Rochester Street's roof issue regarding leaking for \$7,900. Three proposals were received from Peterson Roofing, Jamestown Roofing, Inc and A.W. Farrell & Son, Inc. Michael Zaprowski seconded the motion.

Ayes: John (Jack) Hill, Michael Zaprowski, David Skiba and Thomas Cole
Nays: None. Motion Carried

A motion was made by Jack Hill to approve a 3% salary increase for Ruthe Riehle and Joanne Hoag effective at the approval of the Department of Public Works Union Contract to be retroactive to April 1, 2019. David Skiba seconded the motion.

Ayes: John (Jack) Hill, Michael Zaprowski, David Skiba and Thomas Cole
Nays: None. Motion Carried

Per agreed upon in February 5th Board meeting the SNI will be paid back February's 2019's rent of \$5,530.56.

A motion was made by Michael Zaprowski to pay for the RR Museum's new electrical panel, \$2,580 With Gerwitz & McNeil Electric, Inc. to satisfy the insurance company. Thomas Cole seconded the motion.

Ayes: John (Jack) Hill, Michael Zaprowski, David Skiba and Thomas Cole
Nays: None. Motion Carried

Jack Hill will look at the entrance steps to the RR Museum that need repaired and speak with the DPW regarding if they could do it.

SADC

SECTION 8 PROGRAM

Jack Hill made a motion to hirer Shayla Adamic back for the summer starting June 3, 2019 to September 6, 2019, 25 hour per week at \$11.45. David Skiba seconded the motion.

Ayes: John (Jack) Hill, Michael Zaprowski, David Skiba and Thomas Cole
Nays: None. Motion Carried

ADJOURNMENT

Thomas Cole made a motion to adjourn at 5:15 p.m. David Skiba seconded the motion.

Ayes: John (Jack) Hill, Michael Zaprowski, David Skiba and Thomas Cole
Nays: None. Motion Carried

Respectfully submitted,
Ruthe Riehle, *SIDA Managing Director*