

REGULAR MEETING OF THE COMMON COUNCIL
FEBRUARY 12, 2020
7:00 PM

PRESENT: Mayor Michael R. Smith
Council Members: John Hill, Timothy Flanigan, Michael Lonto,
Sandra Magiera, Janet Koch
City Clerk: Tracy Chamberlain
City Attorney: Erich Weyand
City Comptroller: Kathleen Sarver
Youth Bureau Director: Sandra Brundage
BPU General Manager: Dennis Hensel
BPU Electric Department Supervisor: Jeffrey Pond, Jr.

Mayor Smith called the meeting to order at 7:00 PM. After the Pledge of Allegiance, Mayor Smith asked for a moment of silence.

CLD TO ORDER/
MOMENT OF SIL

Moved by Lonto and seconded by Flanigan

RESOLVED: That we hereby approve and dispense with the reading of the minutes of the last regular meeting of January 22, 2020 and the Special Meetings of January 21, 2020.

APRVL OF MINS
OF 01/22/20 &
SPECIAL MTG OF
01/21/20

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
Nays: None

Moved by Lonto and seconded by Flanigan:

RESOLVED: That we hereby adopt a Tentative Budget for the City for fiscal year April 1, 2020 to March 31, 2021 to raise the amount of \$975,305.00 by taxes at a rate of \$63.7849170 per one thousand of assessed valuation, which includes a 2% tax increase.

RESOL TO ADPT
A TENT.BUDGET
FOR CITY FOR
04/1/20-03/31/
21 \$973,305
RAISE BY TAXES
(2% TAX INCR)

A copy of such Tentative Budget is attached and made a part of these minutes. The required Public Hearing for such Tentative Budget will be held on February 19, 2020 at 7:00 PM.

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
Nays: None

PUBLIC HEARING
FOR BUDGET IS
02/19/20, 7:00p

Moved by Lonto and seconded by Magiera:

RESOLVED: That we hereby establish the wage for City Historian James Griffith, Salamanca, NY, at \$14.66 per hour for 20 hours per week, and

RESOL TO ESTAB
WAGE FOR CITY
HISTORIAN (J.
GRIFFITH)

BE IT FURTHER RESOLVED: That we hereby establish the wage of Part-time Historical Assistant Gail Thompson, Little Valley, NY at \$14.66 per hour for 20 hours per week, effective February 13, 2020.

\$14.66/hr, 20
HR/wk
AND FURTHER TO
ESTAB WAGE
P/T HISTORICAL
ASST.(G. THOMP-
SON), \$14.66/hr
for 20 HRS/wk

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
Nays: None

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Moved by Koch and seconded by Magiera:

RESOLVED: That we hereby authorize the installation of a City street light on the existing utility pole #4 on Merden Street.

RESOL TO AUTH
INSTALN OF ST
LT ON POLE #4
ON MERDEN ST

Adopted Ayes: Hill, Flanigan, Magiera, Koch
Nays: Lonto

Moved by Magiera and seconded by Lonto:

RESOLVED: That we hereby approve the Individual Program Application to be submitted to the Cattaraugus County Youth Bureau/New York State Office of Children and Family Services to run Youth Programs for the 2020 Program year, January 1, 2020 through December 31, 2020 and further authorize the Mayor to sign such application.

RES TO APV INDIV
PROGR APP TO BE
SUBMITTED TO
CATT CO YOUTH
BUR/NYS OCFS TO
RUN YOUTH PROGS
1/1/20-12/31/20

Youth Bureau Director Brundage noted that this will be in the amount of \$11,575.

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
Nays: None

Moved by Koch and seconded by Magiera:

RESOLVED: That the agenda rule is hereby waived to consider other business.

RES TO WAIVE
AGENDA

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
Nays: None

Moved by Lonto and seconded by Magiera:

RESOLVED: That we hereby approve the submitting of an application to the Cattaraugus County Revitalization Program funds for Main Street revitalization in the amount of \$5,000.00, with the City to match funds of \$5,000.00.

RESOL TO APV
SUBMITTG APP TO
CATT CO REVIT
PROGR FUNDS FOR
MAIN ST REVITAL
\$5000, CITY TO
MATCH \$5000

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
Nays: None

Under Communications from the Mayor and Council:

COMMUNICATIONS

- Mayor Smith thanked the Board of Public Utilities and Seneca Salamanca Chamber of Commerce for their assistance with the Seneca Theater marquee.
- Mayor Smith stated that an application for the HGTV Hometown Takeover Grant funds was submitted via a YouTube video. He thanked the Seneca Nation of Indians and the SNI media department, the Salamanca City Central School District, and the Seneca Salamanca Chamber of Commerce. Grant Writer Brundage explained that the video was to be three minutes long and if the City makes it through the first sift it will then elaborate on specific needs.

THNK TO BPU &
SEN SALA CHAMBER
OF COMM FOR SEN-
ECA THEATER MAR-
QUEE.
HGTV HOMETOWN
GRANT VIDIO

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- Mayor Smith noted that the City received correspondence from the New York State Office of Budget. NYS will provide \$5,000,000.00 to the City for Fiscal Year 2020-2021 in advancement of future expected SNI revenue sharing payments. Mayor Smith thanked Comptroller Sarver for her hard work at securing these funds.

Moved by Lonto and seconded by Magiera:

RESOLVED: That the bills be paid as warranted and recommended by the appropriate Commissions and/or Department Heads, the City Comptroller and City Clerk and that the report of the City Clerk, Fire Chief and City Judge for the month of January 2020 are hereby accepted and filed.

NYS OFC OF
 BUDGET TO
 PROVIDE
 \$5,000,000
 TO CITY
 FISCAL YR 20-
 21 ADVANCMT
 TO SNI CASINO
 FUNDG.

APRVL OF
 BILLS & CERT
 DPT REPORTS F
 JAN 2020

--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT----
1/24/2020	CHECK	059531	SENECA NATION OF INDIANSVOIDED	60,773.07CR
1/28/2020	CHECK	059532	CYNTHIA A. FRANKLIN	47.09CR
1/28/2020	CHECK	059533	ROBERT KOSINSKI	26.59CR
1/31/2020	CHECK	059534	CITY OF SALAMANCA FED WITHHOLD	5,955.36CR
1/31/2020	CHECK	059535	CITY OF SALAMANCA PAYROLL ACCO	78,042.40CR
1/29/2020	CHECK	059536	HERITAGE CONTRACT FLOORING	25,440.00CR
1/29/2020	CHECK	059537	TERESA FERGUSON	110.00CR
1/31/2020	CHECK	059538	ROBERT CARPENTER	20.00CR
2/07/2020	CHECK	059539	CITY OF SALAMANCA FED WITHHOLD	5,074.08CR
2/07/2020	CHECK	059540	CITY OF SALAMANCA PAYROLL ACCO	68,806.89CR
2/07/2020	CHECK	059541	CATTARAUGUS COUNTY CLERK	315.00CR
2/11/2020	CHECK	059542	CITY OF SALAMANCA	60,773.07CR
2/14/2020	CHECK	059543	BOUND TREE MEDICAL, INC.	1,126.69CR
2/14/2020	CHECK	059544	CATTARAUGUS COUNTY OFFICE OF E	1,975.00CR
2/14/2020	CHECK	059545	CLOSES LUMBER - OLEAN	979.36CR
2/14/2020	CHECK	059546	ELLCOTTVILLE PHARMACY, INC.	110.00CR
2/14/2020	CHECK	059547	GRAINGER	25.84CR
2/14/2020	CHECK	059548	INCIDENT RESPONSE & MITIGATION	233.98CR
2/14/2020	CHECK	059549	OLEAN GENERAL HOSPITAL CLINICA	250.00CR
2/14/2020	CHECK	059550	OLEAN GENERAL HOSPITAL PHARMAC	63.99CR
2/14/2020	CHECK	059551	RANDOLPH AUTO SUPPLY	118.78CR
2/14/2020	CHECK	059552	ROCK-N-RESCUE/J.E. WEINEL, INC	1,134.10CR

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2/14/2020	CHECK	059553	WITMER PUBLIC SAFETY GROUP, IN	115.00CR
2/14/2020	CHECK	059554	ZOLL MEDICAL CORPORATION	1,090.00CR
2/12/2020	CHECK	059555	CATTARAUGUS COUNTY DPW	73.70CR
2/12/2020	CHECK	059556	EAGLE RADIO TECHNOLOGIES	165.00CR
2/12/2020	CHECK	059557	EMERLING FORD, INC	175.24CR
2/12/2020	CHECK	059558	GALLS, LLC.	997.60CR
2/12/2020	CHECK	059559	MIDTOWN TIRE INC.	1,168.56CR
2/12/2020	CHECK	059560	PATROLPC	2,190.00CR
2/12/2020	CHECK	059561	RANDOLPH AUTO SUPPLY	353.77CR
2/12/2020	CHECK	059562	SOUTHERN TIER GLASS & WINDOW,	235.00CR
2/12/2020	CHECK	059563	THE PAPER FACTORY	15.80CR
2/14/2020	CHECK	059564	AIRGAS USA, LLC	270.70CR
2/14/2020	CHECK	059565	ANIMAL CARE EQUIPEMENT & SERVI	198.85CR
2/14/2020	CHECK	059566	BARMORE & SELLSTROM	213.84CR
2/14/2020	CHECK	059567	BEICHNER WASTE SERVICES, INC.	143.00CR
2/14/2020	CHECK	059568	BLUE COLLAR WORKWEAR	266.00CR
2/14/2020	CHECK	059569	BRUTE SPRING & EQUIPMENT INC.	890.00CR
2/14/2020	CHECK	059570	CAPPELLINO CHEVROLET	618.00CR
2/14/2020	CHECK	059571	CASE INFORMATION SERVICES	390.00CR
2/14/2020	CHECK	059572	CASELLA WASTE SYSTEMS, INC.	109.56CR
2/14/2020	CHECK	059573	CATTARAUGUS COUNTY DPW	193.10CR
2/14/2020	CHECK	059574	CDW GOVERNMENT	898.00CR
2/14/2020	CHECK	059575	CHAUTAUQUA BRICK CO., INC	212.63CR
2/14/2020	CHECK	059576	CITY OF SALAMANCA BPU	23,108.33CR
2/14/2020	CHECK	059577	VOID CHECK	0.00
2/14/2020	CHECK	059578	COYOTE PERFORMANCE PRODUCTS	269.80CR
2/14/2020	CHECK	059579	EMERLING CHRYSLER DODGE JEEP R	57.64CR
2/14/2020	CHECK	059580	EMPIRE ANIMAL RESCUE SOCIETY	2,045.00CR
2/14/2020	CHECK	059581	FASTENAL COMPANY	163.66CR
2/14/2020	CHECK	059582	GERNATT ASPHALT	2,794.33CR
2/14/2020	CHECK	059583	GRAINGER	2,280.78CR
2/14/2020	CHECK	059584	HENRY H. HILL INC.	692.88CR
2/14/2020	CHECK	059585	HODGSON RUSS, LLP	2,254.92CR
2/14/2020	CHECK	059586	JAMES B SCHWAB CO., INC	28.20CR

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2/14/2020	CHECK	059587	JAMESTOWN SOAP & SOLVENT, INC.	271.50CR
2/14/2020	CHECK	059588	KISTNER CONCRETE PRODUCTS	3,392.00CR
2/14/2020	CHECK	059589	MICHAEL FOREMAN	42.34CR
2/14/2020	CHECK	059590	MIDTOWN TIRE INC.	415.80CR
2/14/2020	CHECK	059591	NATIONAL FUEL	6,460.12CR
2/14/2020	CHECK	059592	NED FENTON INSURANCE AGENCY	23.21CR
2/14/2020	CHECK	059593	NOCO ENERGY CORP.	21,497.04CR
2/14/2020	CHECK	059594	NUSSBAUMER & CLARKE INC	2,082.74CR
2/14/2020	CHECK	059595	NYSDEC REGION 9	500.00CR
2/14/2020	CHECK	059596	OLEAN TIMES HERALD	37.50CR
2/14/2020	CHECK	059597	PIONEER MANUFACTURING COMPANY	3,895.00CR
2/14/2020	CHECK	059598	RANDOLPH AUTO SUPPLY	950.40CR
2/14/2020	CHECK	059599	VOID CHECK	0.00
2/14/2020	CHECK	059600	VOID CHECK	0.00
2/14/2020	CHECK	059601	VOID CHECK	0.00
2/14/2020	CHECK	059602	RICOH USA, INC.	226.02CR
2/14/2020	CHECK	059603	THE PAPER FACTORY	112.64CR
2/14/2020	CHECK	059604	TOTALFUNDS BY HASLER	2,000.00CR
2/14/2020	CHECK	059605	TYLER TECHNOLOGIES, INC.	4,293.52CR
2/14/2020	CHECK	059606	U & S SERVICES INC	415.96CR
2/14/2020	CHECK	059607	U.S. BANK EQUIPMENT FINANCE	99.18CR
2/14/2020	CHECK	059608	UNIFIRST CORPORATION	704.50CR
2/14/2020	CHECK	059609	VALPRO SANITARY SUPPLIES, INC.	973.55CR
2/14/2020	CHECK	059610	VERIZON WIRELESS	857.30CR
2/14/2020	CHECK	059611	WORTH W SMITH	312.14CR
2/14/2020	CHECK	059612	VOID CHECK	0.00

Special Accounts

2/12/2020

Check #	Date	Account Name	Amount
317	1/24/2020	Pooled Cash Acct-Youth Center Special Activ-Pepsi Cola	\$292.24

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
 Nays: None

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Public Discussion:

- At this time Library Board Chairman Timothy Baird read a letter to the Mayor and Council regarding the reduction to the Library budget contribution. Such letter is attached to and made part of these minutes. There was some discussion regarding the budget.

Moved by Koch and seconded by Lonto:

RESOLVED: That the Mayor and Council enter into executive session for the purpose of discussing a personnel matter relating to a particular person and legal matters under the provisions of the State's Open Meetings Law.

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
Nays: None

Moved by Koch and seconded by Lonto:

RESOLVED: That the Mayor and Council reconvene after approximately one hour in executive session.

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
Nays: None

Moved by Koch and seconded by Lonto:

RESOLVED: That we hereby authorize creating the Civil Service position of Senior Accountant in the City Comptroller's Office at an annual wage of \$58,000.00.

This is due to the recent resignation of Robin Claus as Junior Accountant. There was some discussion with Comptroller Sarver regarding the need for help in the Comptroller's Office.

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
Nays: None

Moved by Flanigan and seconded by Lonto:

RESOLVED: That we hereby adjourn – 8:22 PM.

Carried.



Tracy Chamberlain, City Clerk

Dated: February 14, 2020

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THE ABOVE RESOLUTIONS, AS ADOPTED BY THE COMMON COUNCIL, ARE
HEREBY APPROVED.



Michael Smith, Mayor

Dated: February 19, 2020

February 10, 2020

Mayor Smith and Salamanca City Council Members,

We are writing you in regards to our annual budget proposal. On Wednesday, February 5th we received an email from the city clerk stating that changes had been made to our contributions page. After reviewing said document, we discovered that the city council had elected to cut 0.5% of our budget request. We did not receive an explanation for this cut and we are hoping you could please enlighten us as to why you have removed \$13,235 from our original request.

The library feels that we have been very fiscally responsible with the money provided by the city. We have made several changes recently that will result in a savings to both the library and the city now and in the future.

- Our original budget proposal was \$29,333.00 less than our current budget.
- We have made changes to our retirement policy, and will no longer be providing large payouts for unused sick time.
- Staff are no longer allowed to bank 263 vacation hours; we will cap ours at 188 hours. This will result in smaller payouts upon resignation or retirement.
- We are removing two of our paid holidays so that the library can be open more hours for the public.
- The library manager will receive standard yearly raises rather than the salary increases offered by the city to the department heads.

In regards to the 3% salary increase the trustees voted to give our staff, we felt that with the above cuts to their benefits and their increased workload such a pay raise was warranted. The trustees were unaware that the city was offering a 2.5% raise to city employees. The 0.5% difference between raises will increase our salary line by only \$614.40.

The library is an important part of the community. In the past year we have registered 300 new library users, seen a 14% increase in circulation and had 651 people participate in our free library programs an increase from 168 people the previous year. We ask that you please take the above information into consideration.

We look forward to your response regarding this matter.

Sincerely,



Tim Baird,

President, Library Board of Trustees

