

SPECIAL MEETING OF THE COMMON COUNCIL
FEBRUARY 4, 2020
9:00 AM

PRESENT: Mayor Michael R. Smith
Council Members: John Hill, Timothy Flanigan,
Michael Lonto, Sandra Magiera, Janet Koch
City Clerk: Tracy Chamberlain
City Comptroller: Kathleen Sarver
City Historian: James Griffith
Police Chief: Troy Westfall

The meeting was called to order at 9:05 AM. The purpose of the meeting was to continue the review of proposed 2020-2021 City Budget.

CLD TO ORDER
PURPOSE TO
REVIEW PROPSD
2020-21 BUDG

Newly appointed City Historian Griffith thanked the Council for meeting with him. He explained some of the things he has found in the short time he has worked. After some discussion it was decided to increase the Historian budget line for personnel to include the increase of the part time Historical Assistant wage to \$14.66 per hour. This would be effective after approval at the regular Council meeting of February 12, 2020. It was also agreed to increasing the Office Expense line to include cost of the telephone/ internet services.

CITY HISTOR-
IAN BUDGET
TO INCR FOR
PERSONNEL TO
INCR WAGE OF
PT HIST ASST
TO ASST & OFF
EXP LINE TO
INCR FOR PHO/
INTERNET SERV

There was some discussion regarding the vehicles for the Department of Public Works. It was decided to remove the installation/maintenance cost of GPS services for DPW and Police vehicles. There was discussion regarding the number of Police vehicles and what one will be replaced and moved to the DPW.

DECISN TO RE-
MOVE INSTLTN
/MAINT COST
OF GPS FOR
DPW/POL VEHS

The Beautification fund would need to be increased to include replacing American flags along Broad Street.

AMER FLAG RE-
PLCMT ON BROA
ST WILL INCR
BEAUTIF FUND

After a discussion it was decided to increase the wage for the full time Account Clerk, working half day in each of the Comptroller's and the Clerk's offices, to \$15.85 per hour.

INCR WAGE OF
ACCT CLK/TYP
IN CLERK/COMP
OFF TO \$15.85

It was suggested to hold a work session regarding amounts of minimum bids for tax auction, the possibility of the City again holding tax sale certificates and what the process will be for handling zombie/abandoned properties.

ND WORK SESN
TO DISCUSS
TAX SALE CERT

There was discussion on the possibility of renovating the apartment on Main Street above the Senior Center for income.

It was suggested to change the bad check fee to \$50.00.

SUGG CHANGE
BAD CHK FEE
TO \$50

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There was discussion regarding looking into ways to recover funds lost through tax exempt property. It was suggested to look into scheduling a meeting with government officials to pursue possible Federal funds to reimburse the City of tax loss.

There was some discussion regarding the Library budget. It was decided to reduce the contribution from the City by .5% of the total budget expenses of \$264,693.

Comptroller Saver reviewed the amounts provided for no tax increase, a 1% increase and a 2% increase. The Council feels there is need for a 2% increase.

The 2020-2021 Tentative Budget will be on the Common Council Agenda, for approval, at the next regular meeting on February 12, 2020.

The meeting was adjourned at 12:45 PM.



Tracy Chamberlain, City Clerk

DATED: February 10, 2020

POSSIBLE
WAYS TO
RECOVER
FUNDS FOR
CITY LOST
THROUGH
TAX EXPT
PROPS

LIBR BUD-
GET CONTR
IBUTN RE-
DUCED .5%

TAX INCR
FOR CITY
DISCSD AT
2%

2020-21
TENT BUDG
TO GO TO
COUNCIL
AGENDA
12/ 12/20

ADJOURNED