

REGULAR MEETING OF THE COMMON COUNCIL
JUNE 24, 2020
6:00 PM

PRESENT: Mayor Michael R. Smith
Council Members: Timothy Flanigan, Michael Lonto
Sandra Magiera, Janet Koch
City Attorney: Erich Weyand
City Clerk: Tracy Chamberlain
City Comptroller: Kathleen Sarver
Grant Writer/Youth Bureau Director: Sandra Brundage
ABSENT: Council Member: John Hill

Mayor Smith called the meeting to order at 6:00 PM. After the Pledge of Allegiance, Mayor Smith asked for a moment of silence and prayers for the family of Cindy Mohr.

CALLED TO ORDER
MOM OF SIL FOR
CINDY MOHR

At this time there was discussion regarding the COVID-19 Coronavirus.

COVID UPDATE:

- Mayor Smith gave an update that City Hall was opened to the public effective on Monday, June 22, 2020. Protective dividers were installed in the offices and the IDA has a door panel. Access will continue through the Police Department entrance for login and temperature checks. Masks are required. The Fire Department has scheduled physical trainings that had to be postponed. The Police is looking for possible sights to hold the County physical testing. The Cattaraugus County Emergency Operations Center (EOC) reports there are three quarantined and no positive cases in the City.
- Mayor Smith thanked Youth Bureau Director Brundage for all the help researching requirements. She has received guidelines for Phase 3 low risk sports opening on July 6, 2020. She noted that the Youth Center could also open at the time with restrictions. However, none of the surrounding municipalities will have playground supervisors.
- It was noted that if the opening of parks is approved and if the City does maintenance of the facilities, it could be accused of not doing it properly. Therefore, it is advised to post that anyone using parks are at their own risk. Also, organizations will be required to submit plans regarding complying with guidelines. There are questions on the requirements from the organizations.

CITY HALL OP
6/22/20 W/ AC-
CESS THROUGH
POL DPT & OFC
EMPL IMPROVMTS

PHASE 3 OPENING
7/6/20 UPDATES

CITY PARK USE
CONFINED TO
USE AT OWN RISK

Moved by Lonto and seconded by Koch:

RESOLVED: That we hereby approve and dispense with the reading of the minutes of the last regular meeting of June 10, 2020.

APVL OF MINS
OF 6/10/20

Adopted Ayes: Flanigan, Lonto, Magiera, Koch
Nays: None

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Moved by Lonto and seconded by Koch:

RESOLVED: That we hereby establish the times for the regular Common Council meetings on the second and fourth Wednesday of each month at 6:00 PM to be held in the courtroom of the City Municipal Building.

It was noted the Department of Public Works meeting will be held on the second Wednesday of the month at 5:00 PM prior to the Council Meeting.

Adopted Ayes: Flanigan, Lonto, Magiera, Koch
Nays: None

RESOL TO EST
TIMES FOR
COMMON COUNCIL
TO MEET 2nd &
4th WED EACH
MO. AT 6:00PM

DPW TO MEET
2nd WED EACH
MO. AT 5:00PM

Moved by Lonto and seconded by Koch:

RESOLVED: That we hereby cancel the second meetings of the month for the Common Council in July and August (July 22, 2020 and August 26, 2020).

It was noted the Mayor will call a special meeting if necessary.

Adopted Ayes: Flanigan, Lonto, Koch
Nays: Magiera

RESOL TO CANX
2nd MEETINGS
DURING JULY
(22nd) & AUG
(26th)

Moved by Lonto and seconded by Magiera:

RESOLVED: That we hereby authorize submitting a grant through the Ralph C. Wilson Jr. Youth Sports and Recreation COVID-19 Fund in the amount of \$25,000 for the Salamanca Youth Bureau to defray the cost of creating safe programming for youth sport and recreation within local parks and authorize the Mayor to sign any documents.

Youth Bureau Director Brundage stated this grant was announced last week and is due next week. If awarded she would use the funds for play kits to give to children and promote free range play.

Adopted Ayes: Flanigan, Lonto, Magiera, Koch
Nays: None

RESOL TO AUTH
GRANT SUBMSN
THRU RALPH C.
WILSON JR
YOUTH SPORTS
RECREATION
COVID-19
FUND, \$25000
SALA YOUTH
BUR DEFRAY
COST OF SAFE
PROGRAMMING
FOR YOUTH SPT
& RECREATN
WITHIN LOCAL
PARKS

Moved by Flanigan and seconded by Koch:

RESOLVED: That we hereby authorize the opening of all City parks for use in accordance to NYS Forward Phase 3 and Phase 4, with the understanding that any organizations wishing to use the parks must comply with the NYS restrictions and guidelines, obtain approval from the City Recreation Commission and provide a statement from the League to hold the City harmless, name the City Additional Insured and waivers from the parents.

RESOL TO AUTH
OPENING OF
ALL CITY PKS
PER NYS FORWD
PHSE 3 & 4,
IN COMPLIANCE
W/NYS & OBLN
APRVL FROM
RECREATION
COMMISSION

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Mayor Smith noted the parks are to open on June 29, 2020 with no restrooms and the concession building would remain closed. The Department of Public Works will be working on the fields.

OPEN TO BE 6/29/
 2020, NO RESTRMS
 AND CONCESSIONS
 BUILDG TO BE
 CLOSED

Jacob Kaylan stated the Salamanca Little League is willing to assist with work. They hope to request use of the fields for softball ages 12 to 17 years old. It was noted that once approved they should send updates of changes implemented per guidelines. A Recreation meeting will be scheduled within the next week, prior to the NYS low risk sports opening date of July 6, 2020.

DPW TO MAINTAIN
 FIELDS. OFFERS
 BY SALA LL, WHO
 WERE ADVISED OF
 REQ FROM RECREA-
 TION COMM

Council Member Koch noted that DPW Superintendent Carpenter will have the final say on the work to be done and opening when ready.

DPW TO HAVE FINA
 SAY ON WORK &
 OPENING

Adopted Ayes: Flanigan, Lonto, Magiera, Koch
 Nays: None

Under Communications from the Mayor and Council:

COMMUNICATIONS:

- Mayor Smith noted there will be 81 more Hometown Heroes banners will be in next week. They will have all nearly 200 banners up by July 4th.
- Mayor Smith noted the Terry Davis would like to hold a "Celebration of Hope" possibly in August.
- Mayor Smith shared the quote "If you think you hate wearing a mask, try wearing a ventilator."
- Council Member Koch stated she looked at the office partitions and said they looked really nice and thanked all involved in installing them. It was noted the DPW Shop Manager Jim Nelligan built the frames with glass from Southern Tier Glass.
- Mayor Smith stated Council Member Magiera did a great job of the Salamanca High School Senior Class of 2020 Parade.

200 HOMETOWN HE-
 ROES BANNERS

CELEBRATION OF
 HOPE IN AUG REQ.

MAYOR QUOTE

THANK YOU TO DPW
 FOR PARTITIONS

SALA HS GRAD PAR-
 ADE WELL DONE BY
 SANDRA MAGIERA

Moved by Lonto and seconded by Flanigan:

RESOLVED: That the bills be paid as warranted and recommended by the appropriate Commissions and/or Department Heads, the City Comptroller and City Clerk and that the reports of the Dog Control Officer for the month of May 2020 is hereby accepted and filed.

RESOL TO PAY
 BILLS AND REPORTS
 BY CERTAIN DPTS

| --DATE-- | --TYPE-- | NUMBER | -----DESCRIPTION----- | -----AMOUNT----- |
|-----------|----------|--------|--------------------------------|------------------|
| 6/11/2020 | CHECK | 060104 | JAMESTOWN AWNING INC | 2,882.00CR |
| 6/11/2020 | CHECK | 060105 | JOSE COLON | 77.51CR |
| 6/11/2020 | CHECK | 060106 | BLUE CROSS/BLUE SHIELD OF WNY | 34,771.48CR |
| 6/11/2020 | CHECK | 060107 | BLUE CROSS/BLUE SHIELD OF WNY | 4,060.00CR |
| 6/11/2020 | CHECK | 060108 | DELTA DENTAL OF NEW YORK, INC. | 2,470.47CR |

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|-----------------|--------|--------------------------------|-------------|
| 6/11/2020 CHECK | 060109 | RENAISSANCE | 375.22CR |
| 6/11/2020 CHECK | 060110 | VISION SERVICE PLAN- (NR) | 1,117.89CR |
| 6/19/2020 CHECK | 060111 | CITY OF SALAMANCA FED WITHHOLD | 5,155.64CR |
| 6/19/2020 CHECK | 060112 | CITY OF SALAMANCA PAYROLL ACCO | 70,829.80CR |
| 6/17/2020 CHECK | 060113 | CARDMEMBER SERVICE | 599.40CR |
| 6/19/2020 CHECK | 060114 | CATTARAUGUS COUNTY CLERK | 630.00CR |
| 6/19/2020 CHECK | 060115 | PROFESSIONAL AMBULANCE BILLING | 12,230.86CR |
| 6/19/2020 CHECK | 060116 | PROFESSIONAL AMBULANCE BILLING | 3,288.01CR |
| 6/23/2020 CHECK | 060117 | ROBERT CARPENTER | 29.94CR |
| 6/26/2020 CHECK | 060118 | AIRGAS USA, LLC | 162.03CR |
| 6/26/2020 CHECK | 060119 | AIRLINE HYDRAULICS CORPORATION | 230.00CR |
| 6/26/2020 CHECK | 060120 | ALLIED ALARM SERVICES .INC | 105.00CR |
| 6/26/2020 CHECK | 060121 | ANIMAL CARE EQUIPEMENT & SERVI | 221.64CR |
| 6/26/2020 CHECK | 060122 | ATLANTIC BROADBAND | 313.38CR |
| 6/26/2020 CHECK | 060123 | BLUE COLLAR WORKWEAR | 256.00CR |
| 6/26/2020 CHECK | 060124 | BRIDGES, HORNING & CO., P.C | 1,699.05CR |
| 6/26/2020 CHECK | 060125 | BV MOBILE SHREDDING | 47.50CR |
| 6/26/2020 CHECK | 060126 | CARLY ROGERS | 144.21CR |
| 6/26/2020 CHECK | 060127 | CATTARAUGUS COUNTY DPW | 9.00CR |
| 6/26/2020 CHECK | 060128 | CATTARAUGUS COUNTY CLERK | 949.00CR |
| 6/26/2020 CHECK | 060129 | FASTENAL COMPANY | 319.46CR |
| 6/26/2020 CHECK | 060130 | FERGUSON PRINTING | 55.00CR |
| 6/26/2020 CHECK | 060131 | GERNATT ASPHALT | 713.50CR |
| 6/26/2020 CHECK | 060132 | GRAINGER | 259.69CR |
| 6/26/2020 CHECK | 060133 | HENDERSON PRODUCTS INC | 789.53CR |
| 6/26/2020 CHECK | 060134 | JAMES B SCHWAB CO., INC | 29.89CR |
| 6/26/2020 CHECK | 060135 | JAMESTOWN MACADAM, INC | 1,330.00CR |
| 6/26/2020 CHECK | 060136 | KATHLEEN SARVER - PETTY CASH | 31.72CR |
| 6/26/2020 CHECK | 060137 | LANDPRO EQUIPMENT LLC | 424.62CR |
| 6/26/2020 CHECK | 060138 | METROPOLITAN TELECOMMUNICATION | 1,483.23CR |
| 6/26/2020 CHECK | 060139 | NEW ENTERPRISE STONE & LIME CO | 4,603.10CR |
| 6/26/2020 CHECK | 060140 | ORCHARD PARK VETERINARY MEDICA | 522.37CR |
| 6/26/2020 CHECK | 060141 | QUADIENT FINANCE USA, INC | 2,000.00CR |
| 6/26/2020 CHECK | 060142 | SCOTT J COLLINS | 1,459.00CR |
| 6/26/2020 CHECK | 060143 | SENECA NATION OF INDIANS | 1,650.00CR |

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|-----------------|--------|--------------------------------|----------|
| 6/26/2020 CHECK | 060144 | SHERWIN-WILLIAMS | 990.80CR |
| 6/26/2020 CHECK | 060145 | SOUTHERN TIER GLASS & WINDOW, | 845.00CR |
| 6/26/2020 CHECK | 060146 | STAPLES CONTRACT & COMMERCIAL | 414.96CR |
| 6/26/2020 CHECK | 060147 | STAPLES CREDIT PLAN | 454.87CR |
| 6/26/2020 CHECK | 060148 | STATE LINE SUPPLY COMPANY | 29.85CR |
| 6/26/2020 CHECK | 060149 | THE PAPER FACTORY | 107.18CR |
| 6/26/2020 CHECK | 060150 | U.S. BANK EQUIPMENT FINANCE | 119.13CR |
| 6/26/2020 CHECK | 060151 | VALPRO SANITARY SUPPLIES, INC. | 493.50CR |
| 6/26/2020 CHECK | 060152 | AIRGAS USA, LLC | 46.20CR |
| 6/26/2020 CHECK | 060153 | INCIDENT RESPONSE & MITIGATION | 168.45CR |
| 6/26/2020 CHECK | 060154 | WORTH W SMITH | 103.66CR |
| 6/26/2020 CHECK | 060155 | GALLS, LLC. | 346.13CR |

Adopted Ayes: Flanigan, Lonto, Magiera, Koch
Nays: None

Public Discussion:

- Jolene Longley of the Salamanca Warriors Youth Football league asked when a Recreation Meeting will be held. She also noted that the USA Football organization is working on a proposal. It was stated that the meeting would be held next week.

PUBLIC DISCN:

SALA WARRIORS
INQ ON RECREATION
MEETG

Moved by Lonto and seconded by Flanigan:

RESOLVED: That we hereby adjourn – 6:35 PM.

Carried.

ADJOURN


Tracy Chamberlain, City Clerk

Dated: June 26, 2020

THE ABOVE RESOLUTIONS, AS ADOPTED BY THE COMMON COUNCIL, ARE
HEREBY APPROVED.


Michael R. Smith, Mayor

Dated: June 6, 2020