

REGULAR MEETING OF THE COMMON COUNCIL
MARCH 13, 2019
7:00 PM

PRESENT: Mayor Michael R. Smith
Council Members: John Hill, Timothy Flanigan, Michael Lonto,
Sandra Magiera, Janet Koch
City Clerk: Tracy Chamberlain
City Attorney: Erich Weyand
City Comptroller: Kathleen Sarver
BPU General Manager: Dennis Hensel
Electric Department Supervisor: Jeffrey Pond, Jr.

Mayor Smith called the meeting to order at 7:00 PM. After the Pledge of Allegiance, Mayor Smith asked for a moment of silence for the loss of Beatrice Bach, the mother of employee Robin Claus.

CLD TO ORDER &
MOMENT OF SIL FOR
MOTHER OF ROBIN
CLAUS, BEATRICE
BACH

Moved by Lonto and seconded by Flanigan

RESOLVED: That we hereby approve and dispense with the reading of the minutes of the last regular meeting of February 27, 2019.

APRVL OF MINS OF
02/27/19

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
Nays: None

Mayor Smith announced there will be a presentation on the path forward. He discussed the recent Joint Venture meeting held between the Seneca Nation of Indians and City officers. He explained that the SNI was pleased to hear the City was working on hiring a Planner/Project Manager/Grant Writer. They are willing to give some input on the position.

PRESENTATION OF
PATH FORWARD
GRANT WRITER/
PLANNER/PROJ MGR

At this time Mayor Smith introduced Jodi Clark of the SNI Department of Transportation. She stated it is important to note that the two entities are getting together to discuss projects. She discussed options for the Planner/Project Manager position and stressed the need for the City to obtain someone that can guide the City with any New York State regulations. For the amount of money the City is looking to spend she suggests looking into advertising through a Request for Proposal (RFP) for consultants rather than a full time Project Manager.

JODI CLARK, SNI
DOT PRESENTATION
AND DISCN OF
PROJECT MANAGER/
PLANNER VIA RFPS

Council Member Flanigan noted he feels the City should not wait to hire someone. He wondered about the time frame for receiving RFP's. Ms. Clark noted they could be advertised online in the New York State Contract Reporter and due in a three week period. She also suggested checking with universities with similar programs.

TIME FRAME FOR
RFP WOULD BE
APPX THREE WKS

Council Member Koch stated the Council wanted to add a position to the City budget. She also noted that they will need to work with the SNI and other entities.

POSITION LOOKING
TO BE ADDED TO
CITY BUDGET

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Council Member Lonto feels if the City thrives, properties will thrive and the City should not look to just surviving.

Ms. Clark stated that we all need to stop looking back and look forward. The City and SNI joint project for the Pennsy Trail was a good start to working together.

Mayor Smith thanked Ms. Clark for attending and providing information.

Moved by Koch and seconded by Lonto:

RESOLVED: That we hereby create the full-time position of Project Manager/Grant Writer with an annual wage to be determined.

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
Nays: None

RESOL TO CREATE
F/T POSITION OF
PROJ MANAGER/
GRANT WRITER W/
ANNUAL WAGE TO
BE DETERMINED

Moved by Lonto and seconded by Koch:

RESOLVED: That we hereby appoint Jennifer Stickles, Olean, NY as Library Manager effective April 1, 2019 at a wage of \$55,000.00, with the requirement of becoming a City resident within six months.

Council Member Lonto noted that she will be a wonderful fit for the City. The interview board was very pleased with her resume.

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
Nays: None

RESOL TO APT
JENNIFER STICK-
LES AS LIBR MGR,
EFF 04/01/19,
WAGE OF \$55000
w/ REQUIREMENT
TO BECOME CITY
RESIDENT W/IN
6 MOS

Moved by Magiera and seconded by Lonto:

RESOLVED: That we hereby authorize the City Clerk to properly advertise for bids on the mowing and trimming of the Wildwood Cemetery for 2019.

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
Nays: None

RESOL TO AUTH
CITY CLERK TO
ADV FOR BIDS
ON WILDWOOD CEM
MOWING FOR 2019

Under Communications from the Mayor and Council:

- Mayor Smith noted it is pothole season and asked that everyone please slow down. The asphalt companies will open after April 15th for proper repairs.

COMMUNICATIONS:

-POTHOLES TO BE
ADDRESSED AFTER
04/15 OPENING OF
ASPHALT COS.

Moved by Lonto and seconded by Magiera:

RESOLVED: That the bills be paid as warranted and recommended by the appropriate Commissions and/or Department Heads, the City Comptroller and City Clerk and that the report of the City Clerk, City Judge, and Fire Chief for the month of February 2019 are hereby accepted and filed.

APRVL OF BILLS
AND CERTAIN DPT
REPORTS

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DATE	TYPE	NUMBER	DESCRIPTION	AMOUNT
3/01/2019	CHECK	058179	CATTARAUGUS COUNTY CLERK	509.50CR
3/04/2019	CHECK	058180	TROY J. WESTFALL	25.60CR
3/06/2019	CHECK	058181	CATTARAUGUS COUNTY	79,127.60CR
3/08/2019	CHECK	058182	CITY OF SALAMANCA FED WITHHOLD	4,847.36CR
3/08/2019	CHECK	058183	CITY OF SALAMANCA PAYROLL ACCO	65,613.87CR
3/08/2019	CHECK	058184	TUSTIN SWIFT	65.81CR
3/08/2019	CHECK	058185	VERIZON WIRELESS	739.00CR
3/15/2019	CHECK	058186	AMCHAR WHOLESALE INC.	1,495.14CR
3/15/2019	CHECK	058187	CATTARAUGUS COUNTY DPW	156.88CR
3/15/2019	CHECK	058188	EMERLING FORD, INC	112.71CR
3/15/2019	CHECK	058189	FERGUSON PRINTING	15.94CR
3/15/2019	CHECK	058190	INCIDENT RESPONSE & MITIGATION	824.93CR
3/15/2019	CHECK	058191	LINSTAR	12.80CR
3/15/2019	CHECK	058192	MIDTOWN TIRE INC.	868.40CR
3/15/2019	CHECK	058193	PATROLPC	4,990.00CR
3/15/2019	CHECK	058194	RANDOLPH AUTO SUPPLY	194.37CR
3/15/2019	CHECK	058195	RICOH USA, INC.	191.41CR
3/15/2019	CHECK	058196	SOUTHERN TIER GLASS & WINDOW,	325.00CR
3/15/2019	CHECK	058197	THE PAPER FACTORY	139.98CR
3/15/2019	CHECK	058198	URBAN AUTO CENTER	75.00CR
3/15/2019	CHECK	058199	WEATHERTECH DIRECT LLC	749.15CR
3/15/2019	CHECK	058200	WORTH W SMITH	76.32CR
3/15/2019	CHECK	058201	ACME BEARINGS CORP.	64.69CR
3/15/2019	CHECK	058202	ATLANTIC BROADBAND	108.90CR
3/15/2019	CHECK	058203	AUSTIN SECURITIES	29.90CR
3/15/2019	CHECK	058204	BEICHNER WASTE SERVICES, INC.	130.00CR
3/15/2019	CHECK	058205	BOYLE'S MOTOR SALES INC.	273.73CR
3/15/2019	CHECK	058206	BRADFORD PUBLISHING COMPANY	204.38CR
3/15/2019	CHECK	058207	CASELLA WASTE SYSTEMS, INC.	101.19CR
3/15/2019	CHECK	058208	CATTARAUGUS COUNTY ASSESSOR'S	30.00CR

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3/15/2019 CHECK	058209	CITY OF SALAMANCA BPU	20,265.27CR
3/15/2019 CHECK	058210	VOID CHECK	0.00
3/15/2019 CHECK	058211	FASTENAL COMPANY	140.73CR
3/15/2019 CHECK	058212	GANOUNG'S FIRE PROTECTION, INC	406.70CR
3/15/2019 CHECK	058213	GERNATT ASPHALT	720.38CR
3/15/2019 CHECK	058214	GFC BUSINESS SYSTEM, INC.	460.90CR
3/15/2019 CHECK	058215	GRAINGER	78.14CR
3/15/2019 CHECK	058216	HENRY H. HILL INC.	242.42CR
3/15/2019 CHECK	058217	HODGSON RUSS, LLP	1,593.00CR
3/15/2019 CHECK	058218	JAMES B SCHWAB CO., INC	34.77CR
3/15/2019 CHECK	058219	NATIONAL ENTERTAINMENT TECHNOL	240.00CR
3/15/2019 CHECK	058220	NATIONAL FUEL	842.86CR
3/15/2019 CHECK	058221	PAUL BROWN MOTORS, INC.	22.50CR
3/15/2019 CHECK	058222	RANDOLPH AUTO SUPPLY	659.34CR
3/15/2019 CHECK	058223	VOID CHECK	0.00
3/15/2019 CHECK	058224	VOID CHECK	0.00
3/15/2019 CHECK	058225	RICOH USA, INC.	286.19CR
3/15/2019 CHECK	058226	SOUTHWORTH-MILTON, INC	68.31CR
3/15/2019 CHECK	058227	STAPLES CONTRACT & COMMERCIAL	771.45CR
3/15/2019 CHECK	058228	TOTALFUNDS BY HASLER	2,000.00CR
3/15/2019 CHECK	058229	TWIN TIER OVERHEAD DOORS, INC.	252.00CR
3/15/2019 CHECK	058230	UNIFIRST CORPORATION	534.10CR
3/15/2019 CHECK	058231	URBAN ENGINEERS OF NEW YORK, D	40,090.44CR
3/15/2019 CHECK	058232	VALPRO SANITARY SUPPLIES, INC.	46.75CR
3/15/2019 CHECK	058233	WORTH W SMITH	76.84CR
3/15/2019 CHECK	058234	CITY OF SALAMANCA FED WITHHOLD	4,805.76CR
3/15/2019 CHECK	058235	CITY OF SALAMANCA PAYROLL ACCO	65,047.78CR
3/15/2019 CHECK	058236	B&K AUTOMOTIVE	187.86CR
3/15/2019 CHECK	058237	CATTARAUGUS COUNTY OFFICE OF E	10.00CR
3/15/2019 CHECK	058238	GALLS, LLC.	146.69CR
3/15/2019 CHECK	058239	GANOUNG'S FIRE PROTECTION, INC	80.00CR
3/15/2019 CHECK	058240	GORMAN ENTERPRISES	95.66CR
3/15/2019 CHECK	058241	INCIDENT RESPONSE & MITIGATION	995.38CR

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3/15/2019 CHECK	058242	MUNICIPAL EMERGENCY SERVICES	14,898.50CR
3/15/2019 CHECK	058243	OLEAN GENERAL HOSPITAL PHARMAC	328.56CR
3/15/2019 CHECK	058244	TOM STURDEVANT	25.00CR
3/15/2019 CHECK	058245	UPMC CHAUTAUQUA/STAFF DEVELOPM	85.00CR
3/15/2019 CHECK	058246	WITMER PUBLIC SAFETY GROUP, IN	88.00CR
3/15/2019 CHECK	058247	WORTH W SMITH	285.65CR
3/15/2019 CHECK	058248	ZOLL MEDICAL CORPORATION	175.00CR

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
Nays: None

PUBLIC DISCN:

Public Discussion:

- Town of Salamanca resident Karen Quattrone asked the Council to consider selling a vacant lot on Erie Street that was recently taken via tax foreclosure. It was a consensus of the Council that all these properties will go to auction soon.
- Resident Fran Lord mentioned a vacant property that needs to be demolished. The property is not owned by the City. Therefore, the owner would need to address the problems.
- Seneca Nation of Indians Cultural Center Director David Shongo mentioned that they will be receiving and unveiling the Seneca Chief Cornplanter peace pipe-tomahawk. This will be on March 14, 2019 at 3:00 PM. Mayor Smith thanked Mr. Shongo for inviting the City officials to view the new Culture Center on March 1, 2019.
- Council Member Flanigan thanked the Police and Fire Departments that assisted with fighting the recent fire in the Hemlock trailer park. He noted that Assistant Fire Chief Tom Sturdevant and Police Chief Troy Westfall were first on site and got the fire under control. Mayor Smith thanked the Council for approving the budget to include hiring more Fire Department staff.

TWN OF SALA
RESIDENT KAREN
QUATTRONE ASK-
ED CITY TO
CONSIDER SELL-
ING VAC LOT ON
ERIE ST TAKEN
BY TAX FORECL

RESIDENT FRAN
LORD REQ DEMO
OF A VAC PROP
BUT IT IS NOT
CITY-OWNED

SNI OPENING OF
SNI CULTURAL
CTR & RECEIVG
OF CORNPLANTER
PEACE PIPE-
TOMAHAWK

Moved by Hill and seconded by Flanigan:

RESOLVED: That the Board enter into executive session for the purpose of discussing a personnel matter relating to a particular person under the provisions of the State's Open Meetings Law.

HEMLOCK TRLR
FIRE THANK YOU
TO POL & FIRE

Adopted Ayes: Hill, Flanigan, Lonto, Magiera, Koch
Nays: None

EXECUTIVE SESN

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The Council reconvened from Executive Session, after approximately twenty-five minutes, with no action taken.

Moved by Lonto and seconded by Hill:

RESOLVED: That we hereby adjourn – 8:15 PM.

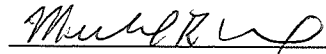
Carried.



Tracy Chamberlain, City Clerk

Dated: March 15, 2019

THE ABOVE RESOLUTIONS, AS ADOPTED BY THE COMMON COUNCIL, ARE
HEREBY APPROVED:



Michael Smith, Mayor

Dated: March , 2019

RECONVENE
NO ACTION

ADJOURN