

REGULAR MEETING OF THE COMMON COUNCIL
MARCH 24, 2021
7:00 PM

PRESENT: Mayor Sandra Magiera
Council Members: John Hill, Kylee Johnson,
Barry Smith, Janet Koch
City Clerk: Tracy Chamberlain
City Comptroller: Kathleen Sarver
Grant Writer/Youth Bureau Director: Sandra Brundage
BPU General Manager: Dennis Hensel

ABSENT: Council Member: Paul Myers

Mayor Magiera called the meeting to order at 7:00 PM. After the Pledge of Allegiance, Mayor Magiera asked for a moment of silence.

Moved by Smith and seconded by Koch:

RESOLVED: That we hereby approve and dispense with the reading of the minutes of the last regular meeting of March 10, 2021.

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

Moved by Koch and seconded by Hill:

RESOLVED: That a 2 % general raise is hereby authorized for all full and part time Salamanca Housing Authority non-union employees, effective April 1, 2021, with the understanding that the raise shall be the equivalent to the general raise of the City Department of Public Works, as recommended by the Salamanca Housing Authority Board.

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

Moved by Smith and seconded by Johnson:

RESOLVED: That we hereby establish the deposit fee of \$25.00 for each Crowley Park restroom key borrowed by athletic organizations, with the organization signing an agreement regarding the handling of the keys.

Such agreement is attached to and made part of these minutes.

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

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Moved by Smith and seconded by Johnson:

RESOLVED: That we hereby authorize reopening all City owned buildings in accordance with all CDC, NYS Health Department and County Health Department COVID-19 guidelines.

Council Member Koch stated she feels this should not state “with the occupants’ Board approval.” It was agreed to remove that from the resolution.

Council Member Smith stated that he provided the NYS Governor’s Executive Order and guidelines to the building occupants. He also noted they are excited yet apprehensive about opening back up.

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

Under Communications from the Mayor and Council:

Council Member Hill made a motion and seconded by Council Member Koch:

RESOLVED: That we hereby request the City Attorney to prepare an Ordinance, amending the City of Salamanca Municipal Code, which will increase the fine for Parking Violations from \$10.00 to \$25.00, as recommended by the Police Commission.

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

- Council Member Koch noted she had asked and received information from City Clerk Chamberlain regarding the Nies Block project, Restore NY Grant. Council Member Koch asked about the City’s responsibility of \$7,500.00 and who performs inspections. It was explained that the Code Enforcement Office would inspect regarding the building permits.
- Council Member Koch asked about requirements for food trucks within the City. It was explained that they would need a business permit and Health Department permit. However, the City does not require anything when on private property.
- It was explained that the Empire Animal Rescue Society (EARS) is renting a storefront on Main Street, from William Canella, next to the Senior Center.
- Council Member Koch asked who to contract about the store front next to the Theater that is for rent. It was noted to contact the Cattaraugus County Living Arts Association (CCLAA) for information on rent amount and utilities.
- Council Member Smith asked the City Comptroller to prepare the vehicle fuel bill for the Salamanca City Central School District. Comptroller Sarver stated she will get the billing caught up by Thursday, March 25, 2021 and will do billing monthly.
- There was some discussion regarding the Door Attendant position.

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Moved by Smith and seconded by Hill:

RESOLVED: That we hereby eliminate the Door Attendant position with notification to Cameron Smith his last day of employment will be April 14, 2021, and

BE IT FURTHER RESOLVED: That Tamaycha Arce will work until the contract of 120 hours with Cattaraugus One Stop Career Center is fulfilled, approximately April 23, 2021.

Adopted Ayes: Hill, Johnson, Smith
Nays: Koch

Moved by Hill and seconded by Johnson:

RESOLVED: That the bills be paid as warranted and recommended by the appropriate Commissions and/or Department Heads, the City Comptroller and City Clerk and that the report of the City Comptroller, Dog Control Officer, and City Judge for the month of February 2021 are hereby accepted and filed.

DATE	TYPE	NUMBER	DESCRIPTION	AMOUNT
3/12/2021	CHECK	061116	CITY OF SALAMANCA FED WITHHOLD	5,913.71CR
3/12/2021	CHECK	061117	CITY OF SALAMANCA PAYROLL ACCO	80,867.39CR
3/19/2021	CHECK	061118	CITY OF SALAMANCA FED WITHHOLD	5,824.53CR
3/19/2021	CHECK	061119	CITY OF SALAMANCA PAYROLL ACCO	79,735.10CR
3/26/2021	CHECK	061120	AIRGAS USA, LLC	196.46CR
3/26/2021	CHECK	061121	AMERICAN LEGION HUGHES SKIBA P	1,059.45CR
3/26/2021	CHECK	061122	ATLANTIC BROADBAND	328.38CR
3/26/2021	CHECK	061123	BLUE COLLAR WORKWEAR	466.00CR
3/26/2021	CHECK	061124	CARDMEMBER SERVICE	264.40CR
3/26/2021	CHECK	061125	CATTARAUGUS COUNTY	483.15CR
3/26/2021	CHECK	061126	COMPLETE PAYROLL PROCESSING IN	254.06CR
3/26/2021	CHECK	061127	CUTTERS CHOICE EAST	193.45CR
3/26/2021	CHECK	061128	CYNTHIA A. FRANKLIN	30.24CR
3/26/2021	CHECK	061129	FASTENAL COMPANY	222.22CR
3/26/2021	CHECK	061130	FLAGS USA LLC	291.00CR
3/26/2021	CHECK	061131	FLEETPRIDE	71.25CR
3/26/2021	CHECK	061132	GRAINGER	1,530.68CR
3/26/2021	CHECK	061133	J & J TRUCK SALES & SERVICE	990.00CR

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3/26/2021 CHECK	061134	JAMESTOWN MACADAM, INC	1,376.72CR
3/26/2021 CHECK	061135	METROPOLITAN TELECOMMUNICATION	1,533.13CR
3/26/2021 CHECK	061136	QUADIENT LEASING USA, INC.	251.77CR
3/26/2021 CHECK	061137	SHERWIN-WILLIAMS	141.75CR
3/26/2021 CHECK	061138	SOUTHWORTH-MILTON, INC	2,974.00CR
3/26/2021 CHECK	061139	STAPLES CONTRACT & COMMERCIAL	510.40CR
3/26/2021 CHECK	061140	STAPLES CREDIT PLAN	603.89CR
3/26/2021 CHECK	061141	STATE LINE SUPPLY COMPANY	4,463.71CR
3/26/2021 CHECK	061142	STRATE WELDING SUPPLY CO., INC	215.55CR
3/26/2021 CHECK	061143	THE PAPER FACTORY	318.69CR
3/26/2021 CHECK	061144	TYLER TECHNOLOGIES, INC.	3,701.25CR
3/26/2021 CHECK	061145	U.S. BANK EQUIPMENT FINANCE	119.13CR
3/26/2021 CHECK	061146	URBAN ENGINEERS OF NEW YORK, D	10,275.96CR
3/26/2021 CHECK	061147	VALPRO SANITARY SUPPLIES INC.	256.10CR
3/26/2021 CHECK	061148	WINTER EQUIPMENT COMPANY INC	337.70CR
3/26/2021 CHECK	061149	CHRISTA HECKATHORN	1,000.00CR
3/26/2021 CHECK	061150	RANDOLPH AUTO SUPPLY	190.29CR
3/26/2021 CHECK	061151	SIRCHIE	143.67CR
3/26/2021 CHECK	061154	AIRGAS USA, LLC	40.20CR
3/26/2021 CHECK	061155	BOUND TREE MEDICAL, INC.	323.10CR
3/26/2021 CHECK	061156	BURT YOUNG SALES CENTER	244.58CR
3/26/2021 CHECK	061157	EAGLE RADIO TECHNOLOGIES	430.56CR
3/26/2021 CHECK	061158	GALLS, LLC.	223.94CR
3/26/2021 CHECK	061159	INCIDENT RESPONSE & MITIGATION	89.00CR
3/26/2021 CHECK	061160	IRVIN ROBINSON III	75.00CR
3/26/2021 CHECK	061161	MY-LOR, INC.	18.57CR
3/26/2021 CHECK	061162	OLEAN GENERAL HOSPITAL PHARMAC	941.91CR
3/26/2021 CHECK	061163	PORTVILLE TRUCK & AUTO REPAIR,	1,156.87CR
3/26/2021 CHECK	061164	ROCK-N-RESCUE/J.E. WEINEL, INC	2,458.40CR
3/26/2021 CHECK	061165	WILLIAM SMITH	334.75CR
3/26/2021 CHECK	061166	WORTH W SMITH	167.97CR
3/26/2021 CHECK	061167	ZOLL MEDICAL CORPORATION	78.72CR

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Special Accounts
3/24/2021

Check #	Date	Account Name	Amount
322	3/12/2021	Pooled Cash- Y. Center Sepc Activities-Pepsi Cola	\$248.05

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

Public discussion:

- Mayor Magiera stated that she and the City Attorney will be meeting with the Cattaraugus County Administrator regarding the 99-H funds (casino revenue) on Friday, March 26, 2021.
- Grant Writer Brundage provided the Council with an updated grant report. She also reminded everyone that the Drive thru Easter Egg Hunt will be held this Saturday, March 27, 2021 at the Youth Center.
- Council Member Smith asked Grant Writer Brundage if the computer equipment, they are considering for the Council Members, could be reimbursable through the COVID-19 government funds. She explained that this could be checked on. However, she does not think it will be eligible, as software, such as ZOOM, is not reimbursable.

Moved by Johnson and seconded by Smith:

RESOLVED: That we hereby hold a work session in regard to the City employee's health insurance.

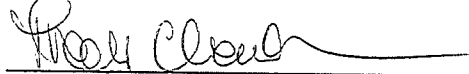
Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

City Comptroller Sarver reviewed the proposal for the City employee's health insurance to be renewed June 2021. After some discussion it was decided to have Donna Thompson of Nolloth Thompson Agency, attend the next regular meeting to confirm the plan that Blue Cross and Blue Shield is offering. There was also discussion regarding the employee portion that was previously 25% and reduced to 18% to pass down the City cost savings. This will be looked into further.

Moved by Hill and seconded by Johnson:

RESOLVED: That we hereby adjourn – 7:55 PM.

Carried.

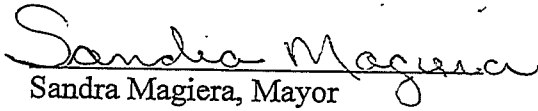


Tracy Chamberlain, City Clerk

Dated: March 26, 2021

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THE ABOVE RESOLUTIONS, AS ADOPTED BY THE COMMON COUNCIL, ARE
HEREBY APPROVED.


Sandra Magiera, Mayor

Dated: March 31, 2021

City of Salamanca

225 Wildwood Avenue

Salamanca, NY 14779

Telephone: (716) 945-4620

Agreement between the City of Salamanca Recreation Commission

and

It is hereby recognized that the expenses associated with replacing the locks at the various City facilities used by the above organization are considerable. It has been estimated that the cost of re-keying the facilities involved are at least \$400.

To minimize the occurrence of said cost, the City of Salamanca recreation commission now requires that the sports teams or clubs that wish to utilize these facilities provide the City with a **\$25 deposit** for each key they receive. Said deposit will be returned at the end of the relevant season when the keys are returned.

If a key is not returned, then that entity agrees to reimburse the City in the amount of \$400 for the purpose of changing all the required locks.

No organization with outstanding keys, or that has failed to pay any of the above referenced expenses will not be permitted to obtain new keys until said required amounts are tendered to the City.

Representative

Date