

SPECIAL MEETING OF THE COMMON COUNCIL
SEPTEMBER 25, 2019
6:00 PM

PRESENT: Mayor Michael R. Smith
Council Members: John Hill, Timothy Flanigan, Michael Lonto,
Sandra L. Magiera, Janet Koch
City Clerk: Tracy Chamberlain
City Attorney: Erich Weyand
City Comptroller: Kathleen Sarver
Library Board: Timothy Baird, Susan Zaprowski, Gina Valent,
Nan Miller, Brad Sande

Mayor Smith called the special meeting to order at 6:03 PM.

CLD TO ORDER

There was discussion regarding the structure of the Library budget and spending. Currently the City allocates funds to the Library during the annual budget. And the Comptroller's Office oversees the payments. It has come to attention that the Board of Education Law states the Library Board has the sole decision on the spending of the funds.

STRUCTURE OF
LIBR BUDGET &
SPENDING VERS
BD OF EDUCATION
LAW SAYING LIBR
HAS SOLE DECISN
ON SPENDING

Library Board President Baird stated everyone was unaware of the law. However, the Library Board does not want to do things incorrectly. He feels this change will cause a lot of work for the Board. And the Board was comfortable with the past practices. They will try to communicate well with the City and have a productive relationship.

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BAIRD WAS COMF-
ORTABLE WITH
PRESENT PRA-
CTICE OF CITY
OVERSEEING SPEN-

Council Member Lonto, also the Library Board liaison, feels the Board does an excellent job with decisions for the betterment of the community.

ING & WILL
COMMUNICATE

Comptroller Sarver explained the accounting process for the separate Library checking account. They process the bills and deposit funds in the account as needed. At the end of the fiscal year the remaining balance is transferred. The funds are not transferred all at once to remain in a savings account with a higher interest rate.

COMPT DISCN OF
LIBRARY CHKG
ACCT

Council Member Koch noted that the Library Manager is a City Department Head appointed by the Mayor and Council. Therefore, the reimbursement for travel to a training was not authorized. Attorney Weyand noted the law states they can use funds as they see fit. Board President Baird stated the Library Manager was a presenter at a National Convention. Which he feels was a great thing for Salamanca.

LIBR MANAGER
IS A CITY
DPT HEAD &
TRAVEL AUTH
WAS DENIED PER
PRESENT RESTRICT

Council Member Magiera noted she would like to be informed of things in advance. It was noted the Library Manager will be part of two web conferences, one on September 29, 2019.

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TY ATTY NO-

Council Member Koch stated she feels the Library Manager was abrupt at previous meetings and noted she is a Department Head under probation. Board President Baird stated he feels the Library Manager is excellent at what she does for the Library.

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FUNDS USE

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KOCH TO BE STILL
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Council Member Koch asked what could be done to help the situation with the change for the Bridge Club. There was some discussion regarding the change to the Congdon Room rules and past situations.

BRIDGE CLUB
PROBLEM ADDRSD

The Library Board was not comfortable not knowing how things will be handled in the future. Attorney Weyand suggested dealing with specific issues as they arise to determine the best way to handle them. Also, to go through the chain of commands by providing information to Council Member Lonto who can then present it to the Attorney and Council.

BD REQD TO PRO-
VIDE INFO TO
COUNCIL RE
LONTO RE SPEC
ISSUES THAT
ARISE

The Council expressed their appreciation for the Library Board attending the meeting and serving on the Board.

Moved by Lonto and seconded by Magiera:

RESOLVED: That we hereby adjourn — 6:40 PM.

ADJOURN

Carried.



Tracy Chamberlain, City Clerk

Dated: September 30, 2019